



People's Energy Cooperative

Your Touchstone Energy® Cooperative 

LANDLORD PREAUTHORIZATION AGREEMENT

If you are not already a member with People's Energy Cooperative and you elect to have the electric service transferred into your name, a membership form will also need to be completed.

Landlord Name: _____ Member Number: _____

Phone Number: _____ Additional Phone Number: _____

Email Address: _____

Service address(es) covered by this agreement:

Service Address	Unit #	Automatically Transfer (check if applicable)	Automatically Disconnect (check if applicable)

(For additional service locations, please use attached form.)

This agreement is a contract between People's Energy Cooperative headquartered in Oronoco, Minnesota and the landlord listed. This agreement shall be in effect as of the date indicated. Your signature indicates that you have read and agreed to the conditions of this agreement as printed on the reverse side of this form. You have the right to terminate this agreement at any time with a written notice. You are of legal age, and have the legal authority to sign this form.

Signature _____ Date _____
Owner/Authorized party (Please indicate your title/official position if you are signing on behalf of an organization or business entity.)

Revised 5/2018



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A signed Landlord Preauthorization Agreement between People's Energy Cooperative (PEC) and a landlord will allow PEC to either disconnect a service without further notice or leave an electric service connected and, without further notice, transfer the billing into the landlord's name between tenants. This action, predetermined by the landlord, will be taken when PEC has not been instructed to immediately transfer said account into another tenant's name when the current tenant moves out.

The intent of this agreement is help expedite the transfer of service process. A notification will be sent to the landlord alerting them the service was either transferred into their name or disconnected.

A single meter, serving multiple tenants or providing a service benefitting multiple units, must remain in the landlord's name.

A. Discontinuation of landlord agreement

1. A landlord may opt out of the preauthorization agreement at any time with written notification.
2. PEC may discontinue agreement should the landlord have accounts that are 30 days or greater past due.
3. Should the agreement be terminated by either party, service to unoccupied rental units will be disconnected unless the landlord communicates his/her intent to accept responsibility for the account prior to the date the tenant requested disconnection.

B. Disconnection and data privacy

1. Should a tenant's service be disconnected for non-payment or due to insufficient funds in the 'opt-in' prepay program, MyChoice; the landlord is not alerted unless tenant has returned (completed and signed) the *Third-Party Notification* form. An automatic transfer to the landlord will not occur when a tenant is disconnected for either non-payment or insufficient funds in MyChoice.
2. PEC is not liable for any damages incurred at the property due to a loss of power at the address. In the event the tenant does not make sufficient payment to reconnect service, the tenant's account will be closed.
3. The Landlord Preauthorization Agreement does not supersede data privacy laws.
4. A Landlord Preauthorization Agreement does not give the landlord the right to request disconnection of an electric service that is in a tenant's name.

C. Third-Party Notification

1. If the tenant signs the *Third-Party Notification* form, allowing us to share the account status, we can alert you, the landlord, if the account would become eligible for non-payment disconnect or insufficient funds in MyChoice.
2. The third party is not responsible for payment on the account, unless they opt to have the electric service put into their name to avoid disconnect and allow the same tenant to reside at the property.

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